



WORKPLACE HEALTH PROMOTION FOR FACILITATORS

The workplace is a key setting for promoting the health of working adults. Organisations can have a positive influence on employees' health by creating healthy work environments, ensuring that the organisational policies are conducive to good health, and by promoting health promotion programmes and services at work.

Enterprise Promotion centres Pte Ltd (EPC) is conducting a 2-day course to aid facilitators in discovering the knowledge, tools and techniques to plan and manage an effective WHP Programme. This course includes hands-on skills in planning, marketing and evaluation of WHP programme. The course is conducted by experienced and qualified trainers who are accredited trainers with **Health Promotion Board**. **Participants will also receive a Certificate of Attendance from Health Promotion Board.**

EPC is the leading business services provider of networking, management learning events, workshops & courses, consultancy and industry development services and events. EPC also helps organisations by developing their managers and key staff to implement the development & excellence frameworks in their organisations.

Programme Outline

- ✓ Gain insights into business case and key concepts in WHP
- ✓ Conduct gap analysis of your existing WHP Program
- ✓ Conduct health needs assessment for your employees
- ✓ Plan and design a WHP programme to meet relevant health needs of employees
- ✓ Strategically market your WHP programme
- ✓ Acquire skills to evaluate and improve the effectiveness of your WHP programme
- ✓ Engage interactive hands-on experience and learn how to plan your WHP programme
- ✓ Know more about the resources available to support WHP

Dates available in 2013 : (Please tick "✓" your preferred dates)

16 & 17 May []

1 & 2 Aug []

17 & 18 Oct []

Time : 9.00am – 5.00pm (1st day)
9.00am – 5.00pm (2nd day)

**Course fees can be funded by the WHP Grant
(subject to Terms and Conditions)**

Fees : \$380.00 (exclusive of GST)

REGISTRATION FORM

(Please fax to 6278 7518, Attn : Ms Angela Yip or Email : angelayip@epc.com.sg / Ms Tam Fei Ting or Email : feitng@epc.com.sg)

Mr/Mrs/Ms/Dr : _____ Designation _____

Mr/Mrs/Ms/Dr : _____ Designation _____

Mr/Mrs/Ms/Dr : _____ Designation _____

Company : _____

Address : _____ S ()

Main Contact Person : Mr/Mrs/Ms/Dr : _____

Tel : _____ Fax : _____ Email : _____

Seats will be confirmed only upon receipt of this registration form via fax. Please send this registration together with your cheque payable to Enterprise Promotion Centres Pte Ltd and forward it to: 1003 Bukit Merah Central #02-10 Inno Centre Singapore 159836 Attn: Ms Angela Yip

Upon receipt of registration, any request for cancellation or transfer must be confirmed in writing 5 days before the scheduled seminar and subjected to a 10% administrative charge. If a participant fails to attend the seminar or if notice of cancellation is received less than 5 days before the course, the participant shall be invoiced the full fee. Substitutions from the same company are allowed. No refund is possible for any part of the package not taken. EPC reserves the right to amend, postpone or cancel the seminar due to unforeseen circumstances. For further enquiries, please contact Ms Angela Yip at: 6377 6604 or email to angelayip@epc.com.sg

If you do not wish to receive any faxes, kindly indicate 'Unsubscribe' & your fax number, and fax it back to us. We regret any inconvenience caused.

Company Registration Number: 198903805K